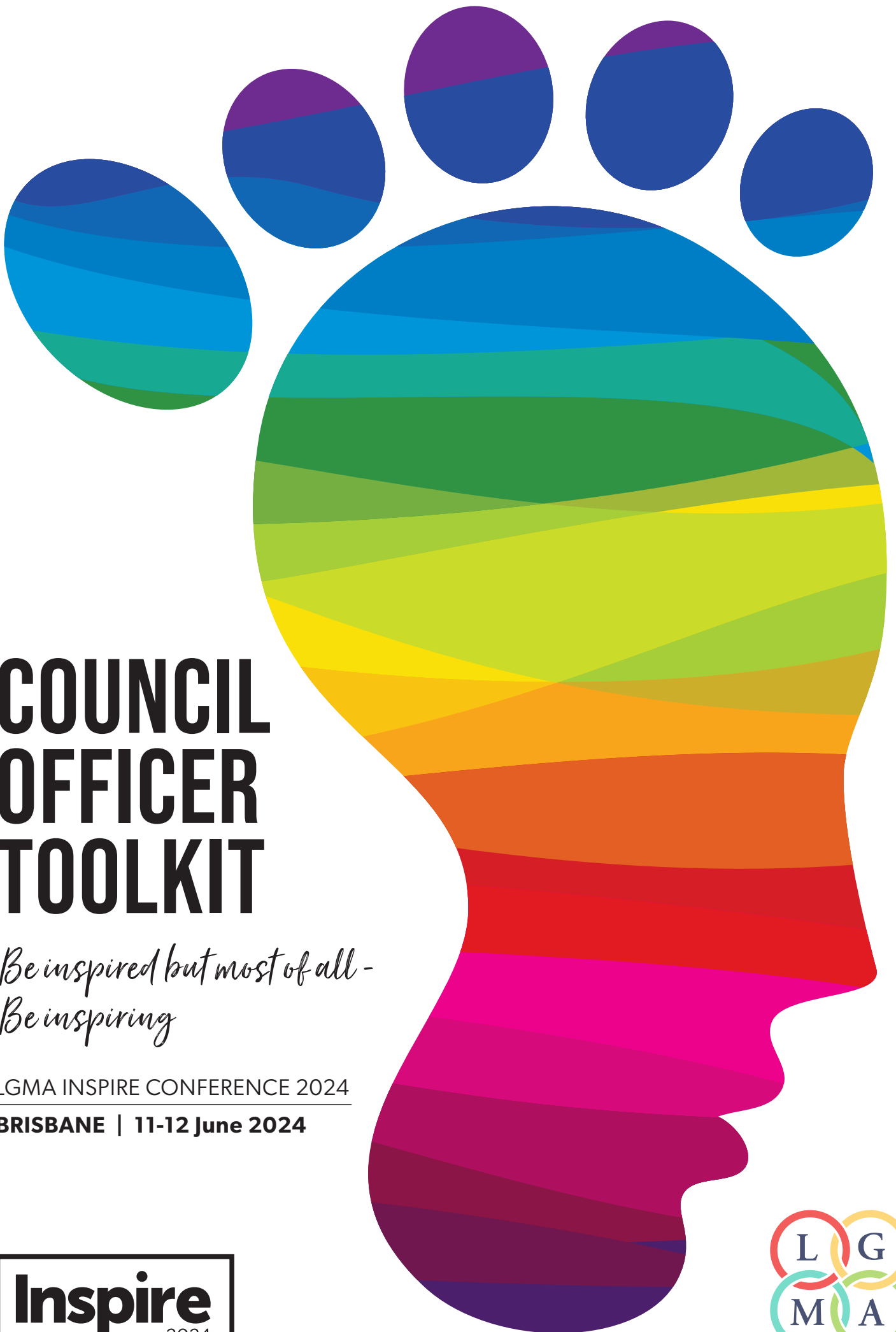


# COUNCIL OFFICER TOOLKIT

*Be inspired but most of all -  
Be inspiring*

LGMA INSPIRE CONFERENCE 2024

**BRISBANE | 11-12 June 2024**



# CONFERENCE OVERVIEW

THE 2024 INSPIRE CONFERENCE IS A MUST-DO FOR OFFICERS SEEKING A LOCAL GOVERNMENT CAREER. IT PROVIDES A BROAD UNDERSTANDING OF THE KEY ELEMENTS DRIVING COUNCIL ACTIVITY AND APPROACHES; A TOOLKIT FOR LOCAL GOVERNMENT OFFICERS.

Participants will hear from experienced specialists in key fields and have the opportunity to ask questions and consider how the learning applies to their own organisations and roles.

Presenters will discuss the challenges and satisfactions of a local government career, demonstrating the contribution that officers make to their community.

The networking with other officers will equip participants with connections that can support them in their roles now and into the future and the keynote speakers will leave all inspired to return to work and deliver for their communities.

The 2024 Inspire Conference will provide you with a toolkit to help you be inspired and inspiring.

## PROGRAMME

### TUESDAY 11 JUNE 2024

10.00am – 10.30am Registration and Morning Tea on Arrival

10.30am – 4.15pm Conference

4.15pm – 5.45pm Networking Function

### WEDNESDAY 12 JUNE 2024

8.45am – 4.00pm Conference

# KEYNOTE PRESENTATION

## Gerrard Gosens (and Boss)

You may have seen Gerrard on TV years ago when, as a world-first, he faced his greatest challenge ever and took to the dance floor on “Dancing with the Stars”.

Gerrard competes in marathons and has represented Australia at three Paralympic Games. He’s climbed to Everest Base Camp and beyond, co-piloted an ultra-light motor glider around Queensland to raise funds for charity, and received numerous awards and accolades.

One of Australia’s true high achievers, Gerrard has been honoured with an Order of Australia (OAM). The award was conferred in recognition of his outstanding service to sport, and to people who are blind or who have low vision. And to add to all this, he even owns a chocolate shop!





# CONFERENCE SESSIONS

## THE MONEY MATTERS

Local government activities are directed and shaped by the financial position of council. Having an understanding of the financial requirements, responsibilities, revenue sources, key expenditures and decision-making can assist every officer to be a better contributor, regardless of their role. This session will give a snapshot for non-finance professionals to ensure they understand the context in which they are working.

## THERE IS NO SUCH THING AS A FREE GRANT

Queensland councils manage large quantities of assets in order to provide needed and desired services to their communities. These assets can have significant maintenance costs and may need regular updating or renewal. The grant that council is provided to build a new facility, may come at no or minimal up-front cost but creates an expectation amongst users and an ongoing funding drain on council. How well councils manage their assets can have a significant impact on the financial position of council and the longer-term delivery of services, so it is valuable for officers to understand the asset management frameworks within which their councils operate.

## WHAT DO ALL THESE PEOPLE DO?

Local governments are diverse and complex. In many cases, officers have limited understanding of the functions delivered across council. In this session, participants will learn from each other about the functions undertaken across councils to better understand the vast array of opportunities that local governments offer, along with the wide contribution that they make to shaping their community.

## NO ONE-SIZE FITS ALL

This panel of CEOs will share their thoughts on council breadth, responsibilities, structure, priorities and challenges. Hear from experienced officers as they offer the 'must know' guide for local government officers; what they think participants need to know to be high-performers in any local government organisation.

## WHO'S SETTING THE RULES?

Local government is a creature of legislation. State Government legislation provides local government with its powers and also lists its responsibilities. This session will explore the Local Government Act 2009 and associated regulations which dictate how local governments operate and why the obvious solution is not always the permitted solution.

## EXPECTATIONS AND EXPERIENCES

This panel session will explore individuals' perceptions of local government prior to, and after, they have started work for the sector. The panellists will share their experiences; the expected, the disappointments and the surprises. Looking through their eyes may give you alternative views of your role and the function of local government.

## STAYING IN YOUR LANE

As public servants, local government officers are subject to specific legislation which dictates how we conduct ourselves in our working lives and, to some extent, our private lives. While following your council's code of conduct might help you stay on the right side of the lines, a deeper understanding of the legislation applying will make sure of it. This session will unpick the critical elements that apply to every local government officer.

## IT'S ALL ABOUT PERCEPTION

Public perceptions about the role of local government, its responsibilities, its capabilities and its powers often no way correlate with the reality. To what extent does it matter, does it affect how we do our roles or impact the provision of services to the community? And is there a role for each of us and our organisations to change the narrative?

# WHO SHOULD ATTEND

Council officers who -

- Would like to feel more confident in the workplace
- Are looking for a rewarding career in LG
- Aspire to change roles within their council to develop their skills
- Would like to access professional development specifically for local government
- May be new to council
- Aspire to lead in a coordinating or supervising role
- Aspire to be a leader

# LEARNING OUTCOMES

At the completion of the workshop, officers will have -

- Learnt about council financial matters (finance for non-financial officers)
- An understanding of asset management
- Reviewed the major Governance requirements for local government
- An understanding of Legislation - Public Sector Ethics Act, the LG Act 2009
- The ability to improve leadership capability across council
- Developed skills and confidence to manage conflict, build relationships and address issues promptly and consistently
- Improved communication techniques
- Networked with council officers from other Queensland areas



# REGISTRATION FEES

**Early Bird** (on or before 22 April 2024)  
Full programme including networking  
**\$880.00 (incl. GST)**

Standard registration (on or after 23 April 2024)  
Full programme including networking  
**\$1100.00 (incl. GST)**

## HOW TO REGISTER

Registrations can be made online by visiting our website:  
<https://www.lgmaqlld.org.au/Register>

Email: [admin@lgmaqlld.org.au](mailto:admin@lgmaqlld.org.au) | Phone: 07 3174 5006

## The full programme includes:

Morning Tea, Lunch and Afternoon Tea on Tuesday and Wednesday plus the Networking Function on Tuesday evening.

## Member benefits:

LGMA Members who attend this event receive a discount off their membership fees for the next financial year.

## Council Subscribers: Buy one get one free!

When purchasing one (1) Early Bird Registration, subscribing Councils can access one (1) complimentary registration to the Inspire Conference – subject to availability. Terms: Excludes CEO's, limit of one complimentary registration per Council.

**Call us now on 3174 5006 to check eligibility!**

## CONFERENCE VENUE

The conference will be held at the Law Society of Queensland – 179 Ann Street, Brisbane Q 4000

## ACCOMMODATION/TRAVEL/TRANSPORT

Accommodation options close to the venue include:

### Holiday Inn Express Brisbane Central (IHG)

<https://www.ihg.com/holidayinnexpress/hotels/us/en/brisbane>

### Adina Apartment Hotel Anzac Square

<https://www.adinahotels.com/en/apartments/brisbane-anzac-square/>

### Hyatt Regency Brisbane

<https://www.hyatt.com/en-US/hotel/australia/hyatt-regency-brisbane>

### Hilton Brisbane

<https://www.hilton.com/en/hotels/bsbhitw-hilton-brisbane>

The registration fees do not include accommodation, travel or transport.

## DRESS CODE

The dress code for the Conference is Corporate or Business Casual. As the conference room temperature may vary, we suggest you wear layered clothing to ensure you are comfortable throughout the event.

## WEATHER

Brisbane's weather in winter is generally dry and mild with mean temperatures between 11 - 21°C. Early mornings and nights can be crisp, but overnight lows rarely drop below 9°C.

## REGISTRATION CONTACT

Administration Officer

T: 07 3174 5006

E: [admin@lgmaqlld.org.au](mailto:admin@lgmaqlld.org.au)



## TERMS/CONDITIONS

### Cancellation Policy:

45 days out from the event date:

a full refund is available

44-22 days out from the event date:

a 50% administration fee applies

21 days or less from the event date:

no refunds available however LGMA

will accept a substitute delegate.

### Disclaimer of Liability:

Although every effort

is made to ensure the programme is correct

at the time of printing, sometimes unforeseen

circumstances can result in changes to

the programme. LGMA apologise for any

inconvenience caused by these changes and will

make every effort to ensure all delegates and

sponsors are made aware of these changes.

### Privacy Notice:

Some information you provide

on the registration form is personal information.

This information is being collated for the purpose

of: processing your registration; keeping you

informed of upcoming events; marketing the

services of LGMA to you; and enhancing and

developing LGMA's relationship with you.

Although providing this information is voluntary,

failure to provide sufficient information may

result in your registration not being processed.

At the commencement of the event,

LGMA will distribute a list detailing the name

of each registered delegate and the council

or organisation they represent (if applicable).

This list, together with the email address of

every registered attendee will also be made

available to event sponsors for research and

marketing purposes. If you object to the use

of your details for this purpose, please contact

LGMA in writing. LGMA will take still and video

footage of this event for future promotion and

use in media activities. If you object to your

image being used, please advise in writing.

**Inspire**  
2024

**BRISBANE 11-12 June 2024**  
LGMA Inspire Conference 2024

## CORPORATE PARTNERS



For further information contact  
LGMA on 07 3174 5006 or  
[admin@lgmaqld.org.au](mailto:admin@lgmaqld.org.au)