

The Changing Face of the Governance Advisor

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Changing role



No longer just a typist!

The Advisor role as evolved ...

- Personal Assistant
- Advisor
- Risk Manager
- Event organiser
- Meeting Manager

Sought After Skills

as taken from Governance Advisor Job Ads



- ... Extensive experience in **policy**
- ... **Tertiary qualifications** and/or experience in governance
- ... Apply relevant **legislation**
- ... Well-developed **interpersonal** and **communication** skills
- ... Implement **good governance structures** and **processes**
- ... Competent, efficient **administrative support**
- ... Able to demonstrate **confidentiality** and **discretion**
- ... Highly developed **written** and **verbal communication** skills
- ... Experience in effectively undertaking **consultation**

Functions – Elected Member Support

- Assistant / Secretariat Services
- Advisor
- Meeting Manager
- Risk Manager
- Technology Support



Today's Governance Advisors

Are the -

- Guardians of the meeting process
- Champions of transparency
- Maintainers of political neutrality (Elected members have a sixth sense when it comes to breaches of impartiality)
- Providers of appropriate and correct advice
- Researchers and Analysts
- Event organisers
- Interface between staff and elected members



Today's Governance Advisor

- Supports sound decision making
- Flexible - Asks the “why”
- Understands the reputation of Council lives on beyond the term of the current elected members and staff
- Knows that what saves the day when everyone else is losing it is ***a Governance Advisor with good processes on steroids***

The Future

- Community Engagement
- Specialised advice
- Technological support

Opportunities

Professional development and training opportunities ...

- LGMA Governance Forums
- LGAQ eg Diplomas / Workshops
- Tertiary studies
- Internal / external governance training
- Networking



Questions?